
Memorandum

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To: Mayor and Members of City Council
cc: City Manager, Finance Director, City Law Director
From: Roxanne
Regarding: General Information
Date: April 20, 2018

PLEASE NOTE:

Due to next Monday (April 30th) being the fifth Monday with no scheduled meetings, there will not be a Council Packet put together next Friday.

CALENDAR

- **Meetings Canceled**
Finance and Budget Committee
Safety and Human Resources Committee
Parks and Recreation Board Meeting
- **Tuesday, April 24th, 2018 at 4:30 pm**
Agenda - Civil Service Commission
- **Thursday, April 26th at 3:30 pm**
Informational Public Meeting on the Industrial Drive Project/Council Chambers
- **Saturday, April 28th at 10:00 am**
Arbor Day Celebration at Oakwood Park
- AMP Update/April 13, 2018

Records Retention - CM-11 - 2 Years

APRIL

22 Earth Day	23	24 4:30 pm Civil Service Commission	25	26 3:30 pm Informational Public Meeting on the Industrial Drive Project	27 Arbor Day	28 10:00 am – Arbor Day Observation
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◀ April **May 2018** June ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
APRIL 29	APRIL 30 5 th Monday No Council Packet this Week	1	2	3	4	5 Cinco De Mayo
6	7 6:15 pm Technology Committee 7:00 pm City Council	8	9	10	11	12
13 Mother's Day	14 6:15 pm BOPA 7:00 pm Water & Sewer Committee 7:30 pm Municipal Properties/ED Committee	15 4:30 pm Board of Zoning Appeals 5:00 pm Planning Commission	16	17	18	19 Armed Forces Day
20	21 6:00 pm Tree Comm. Parks & Rec Comm. 7:00 pm – City Council	22 4:30 pm Civil Service Commission	23	24	25	26
27	28 Memorial Day CITY OFFICES CLOSED 	29 6:30 pm Finance & Budget Committee 7:30 pm Safety & Human Resources Comm	30 6:30 pm Parks & Rec Board Mtg.	31		



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 599-1235 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: City Council, Mayor, City Law Director, City Manager, Department Supervisors, Newsmedia
From: Gregory J. Heath, Finance Director/Clerk of Council *GJH*
Date: April 19, 2018
Subject: Finance and Budget Committee – Cancellation

The regularly scheduled meeting of the **FINANCE AND BUDGET COMMITTEE** for Monday, April 23, 2018 at 6:30 pm has been *canceled*.



City of Napoleon, Ohio

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Memorandum

To: City Council, Mayor, City Law Director, City Manager, Department Supervisors, Newsmedia
From: Gregory J. Heath, Finance Director/Clerk of Council *G.J.H.*
Date: April 19, 2018
Subject: Safety and Human Resources Committee – Cancellation

The regularly scheduled meeting of the **SAFETY AND HUMAN RESOURCES COMMITTEE** for Monday, April 23, 2018 at 7:30 pm has been *cancelled* due to lack of agenda items.



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Memorandum

To: City Council, Mayor, City Law Director, City Manager, Department Supervisors, Newsmedia
From: Gregory J. Heath, Finance Director/Clerk of Council *GJH*
Date: April 20, 2018
Subject: Parks and Recreation Board – Cancellation

The regularly scheduled meeting of the **PARKS AND RECREATION BOARD** for Wednesday, April 25, 2018 at 6:30 pm has been *canceled* due to a lack of agenda items.

City of Napoleon, Ohio

CIVIL SERVICE COMMISSION

Meeting Agenda

Tuesday, April 24, 2018 at 4:30 pm

Location: Council Chambers, 255 West Riverview Avenue, Napoleon, OH

1. Approval of Minutes: March 27, 2018 (*in the absence of any objections or corrections, the minutes shall stand approved*)
2. Discussion/Action on Termination of Current Lists for Police Officer (Patrolman Grade) and Firefighter/Paramedic.
3. Any other matters to come before the Commission.
4. Adjournment.



Gregory J. Heath
Finance Director/Clerk of Council

CIVIL SERVICE COMMISSION

Meeting Minutes

Tuesday, March 27, 2018 at 4:30 pm

PRESENT

Members
City Staff

Bill Finnegan–Chair, Megan Lytle-Steele, Eric Rohrs
Greg Heath, Finance Director
Joel Mazur, City Manager
Dave Mack, Chief of Police
Clayton O’Brien, Fire Chief
Roxanne Dietrich
Del Robeson, National Testing Network

Recorder/Records Clerk

Others

ABSENT:

Call to Order

Chairman Finnegan called the meeting to order at 4:34 pm.

Approval of Minutes

Hearing no objections or corrections, the meeting minutes of February 27, 2018 stand approved as presented.

National Testing Network

Mr. Del Robeson of National Testing Network (NTN) was at the meeting to explain the different entry level exams that are used by NTN for three public safety positions (Law Enforcement, Firefighter and Emergency Communications). NTN works with any police or fire departments and communication centers to arrange for entry level testing. Candidates can go to our website and specify what area they are interested in and a page will come up with all the agencies that are on NTN. If the candidates inform NTN where they might be interested in going to be considered for a position, we will send an email when that agency is hiring. With NTN, the City does not need to organize a testing date, nor do they have to hold testing sessions. NTN has eleven testing centers across the State of Ohio and we have over 70 across the United States, a person(s) would be designated for NTN to work with from the City. The testing at NTN is a little different, the job simulation test is the biggest part of all tests, fire, law enforcement or communications. A video scenario is played from sixty seconds to three minutes, the candidate watches the scenario and is given four possible answers with so many seconds to answer, it is like real life, the situation is presented and they need to decide what to do. When agencies receive the scores, they do not just get numerical scores, the candidates are rated on judgment, teamwork, public relations and initiative so you are getting a lot more information on the candidates. The second and third parts of the test involve mechanical reasoning and math and a reading test. The test for patrolmen also includes a report writing test. The emergency communications test has multiple parts with video scenarios of a dispatch center that entails handling calls and information and typing the information into the computer and dispatching cars. There are self-analysis questions, a lot of people getting into public safety do not realize you will be working different shifts, weekends and holidays.

When the NTN contracts with an agency, depending on level as far as frequency of testing, it is \$500 a year, per profession, so it would be \$1,000 for both Police and Fire; NTN just signed an agreement with Ohio Chiefs of Police Association who gets 15% off, that would apply for police. NTN not only will do the testing for you and send you the scores, we will help you construct your page on the network, do advertising for you (today's candidates are getting their information from social media) NTN advertises on various social media platforms, there are advertisements in magazines but NTN mainly advertises on the internet. Another option you have and there is no charge for it, we have a 48-page personal questionnaire most candidates are already filling out for other agencies in addition to test scores you will receive their personal history. NTN does not dictate who you hire, we just handle the heavy lifting at the beginning you still hire who you want to hire. If candidates cannot make it on the day you set for testing, you could be missing out on a great candidate. Candidates take the test and can have their test scores sent to multiple agencies, the scores are good for one year and they can retest every six months. Chief O'Brien commented we have done so many tests and still do not have a healthy candidate pool. Chief Mack added most students coming out of the academy are testing with NTN for somewhere. Mazur asked how many communities are with NTN? Robeson answered NTN currently has close to 200 clients just in Ohio, we have quite a few in Toledo, Maumee, Oregon, Genoa, Rossford, Springfield, Sylvania Township, Wood County, the City of Defiance and the Village of Liberty Center. Chief O'Brien said there are a lot in our area that have switched over or are working on switching to NTN. Robeson said in the State of Ohio the active areas are in Toledo and Columbus. There are two testing sites in Northwest Ohio at Owens Community College and the University of Toledo. Chief O'Brien said the tests are left open for a couple of months and the candidates can take the test when they have time. Robeson stated how long agencies leave the job posting open is their option, you can do 30 days, 60 days, 90 days, there are a couple of municipalities that leave the first six months of the year open to accept test scores, process from July 1 - November 30 and come out with a list on December 1st for the next year. There is even one that does continuous testing and accepting of scores, a lot depends on how much turnover you have. Chief Mack added there is no physical test with NTN agencies are going with OPOTA certification. Robeson said on the fire side there is CPAT and the firefighter mile which is administered at Owens. With the firefighter there are ten events and you have to pass all ten with eight being passed within the timeframe. Finnegan thanked Mr. Robeson for taking the time to come up and talk to the Commission about the NTN.

Mazur said the Civil Service Commission can waive the rules however you need to; but with the changes being reflected in the legislation prepared by the Law Department, that will save having to come before the commission each time police and/or fire wants to post a position with the NTN. Chief Mack stated he has two applicants left on the current list with one not being certified yet. The firefighter list expires in September of 2018. Chief O'Brien suggested if the commission chooses to go with NTN, to keep the position open for 60 days so we have a list when the current one expires. The biggest benefit is timeframe, the personal history is huge also, you learn a lot about a

candidate quickly. Chief Mack added we currently do not promote much on social media when advertising. Finnegan asked how would people know we are now using NTN. Chief Mack replied if we receive phone calls or someone stops in we would refer them to the NTN.

Heath said a motion to modify the rules will be needed and then that will be presented to Council who will have to adopt the changes. Mazur asked if this needs to be done soon. Chief Mack stated his preference would be to open it up as soon as possible and close at the end of May. Chief O'Brien said for the firefighter position in addition to NTN he would ask that the Firefighter mile be adopted also. Finnegan responded and we would use the Cooper Standard for Police if the candidate does not have OPOTA certification. Chief Mack said a time limit would need to be added. Chief O'Brien said the firefighter mile is good for two years, he would like to have both the test and physical expiring at the same time.

Mazur asked if the Civil Service Commission is comfortable with the legislation as written and to move forward. Finnegan said when we have tested in the past we may have ten people test and may get two or three candidates that have passed the written and physical agility tests. Mazur stated staff's recommendation would be to have the commission approve the legislation and present it to Council requesting they adopt the changes and move forward with the National Testing Network.

Motion to Approve Civil Service Commission Resolution No 001-18 and Use National Testing Network for Civil Service Testing

Motion: Rohrs Second: Lytle-Steel
to adopt the changes to the Civil Service Commission Rules as presented in Civil Service Resolution No. 001-18.

**Passed
Yea-3
Nay-0**

Roll call on the above motion:
Yea-Rohrs, Lytle-Steele, Finnegan
Nay-

Chief O'Brien thanked the commission for taking the time and being willing to make this happen for both the Police and Fire, it is greatly appreciated and will be a benefit to all of us. Chief Mack thanked the commission also. Lytle-Steele responded it is just the way to go with Rohrs adding it will be a money saver in the long run, being fiscally responsible. Finnegan thanked both Chiefs for their input and all the leg work you did to bring this to us, we appreciate it.

Motion to Post Police and Fire Positions Immediately with the NTN for Sixty Days Pending Council Approval

Motion: Lytle-Steele Second: Rohrs
to post both the Patrolman and Firefighter positions immediately with the National Testing Network for sixty (60) days pending approval by City Council.

**Passed
Yea-3
Nay-0**

Roll call vote on the above motion:
Yea-Rohrs, Lytle-Steele, Finnegan
Nay-

Motion to Adjourn

Motion: Lytle-Steele Second: Rohrs
to adjourn the Civil Service Commission meeting at 6:04 pm.

Passed
Yea-3
Nay-0

Roll call vote on the above motion:
Yea-Rohrs, Lytle-Steele, Finnegan
Nay-

Approved:

April 24, 2018

Bill Finnegan, Chair

DRAFT



April 20, 2018

City of Napoleon, Ohio

Attention: Business/ Residential Impacted Industrial Drive Project

Re: PID 102253 Napoleon Industrial Drive

Monday April 30, 2018 Vernon Nagel Inc. and the City of Napoleon will begin construction on the Industrial Drive project.

In efforts to communicate impacts of the construction to area businesses and the traveling public, a public forum has been scheduled. At this time, all questions and concerns relative to traffic control and design will be addressed.

When: Thursday, April 26th at 3:30 PM

Where: City of Napoleon Council Chambers
255 W Riverview
Napoleon, Ohio 43545



Arbor Day Celebration

with the **CITY OF NAPOLEON**
on
Saturday, April 28, 2018
at 10:00 am
at **Oakwood Park**

Sponsored by the
CITY OF NAPOLEON TREE COMMISSION



Ohio small cell wireless legislation awaits Governor Kasich's approval

By Charles Willoughby - director of government affairs

On April 11, the Ohio Senate passed House Bill 478 (HB 478), the small cell wireless bill, by a vote of 26-7. Shortly after, the Ohio House concurred with all changes by a vote of 72-17. HB 478 now awaits Governor Kasich's approval. The bill will go into effect 90 days after the governor signs the bill into law.



The Ohio Statehouse

We're pleased to report that the exemption for municipal electric poles and facilities remain intact, and AMP and OMEA staff are reviewing the final bill in detail to ensure that there are no drafting errors. Additionally, as a follow-up to the legal memo distributed to members earlier this month, AMP will soon be sending members a letter for use in providing required notice to the Public Utilities Commission of Ohio that your community intends to adopt new right-of-way ordinances.

If you have any questions regarding the status of this legislation, please contact Michael Beirne at 614.540.0835 or myself at 614.540.1036. If you have questions regarding the right-of-way ordinance process, please contact Kristin Rothey at 614.540.0852 or Lisa McAlister at 614.540.6400.

AMP holds NERC update meeting

By Art Iler - director of reliability standards compliance

AMP and Utility Services, Inc., hosted an on-site North American Electric Reliability Corporation (NERC) update meeting for AMP's NERC registered members on April 12. An informative, interactive discussion was held and participants were able to ask questions about real-world NERC issues impacting their systems, provide examples of their compliance practices and receive input and answers on NERC issues from experts in the compliance field.



Brian Robinson of Utility Services, Inc., speaks to the group

Discussions included:

- Issues affecting low-impact entities under the NERC Cyber Infrastructure Protection Standards, including the Electronic Access Control Plan and the Physical Security Control Plan, which currently have to be implemented by Sept. 1
- Communication, protection and control standards

- Protection system misoperations and operations, as well as the NERC reporting requirements related to this issue
- Upcoming NERC compliance projects and updates

In addition to the on-site program, AMP holds monthly NERC update calls for its members. Calls for the remainder of the year are scheduled for: May 31, June 28, July 26, Aug. 23, Sept. 20, Oct. 25 and Dec. 20. Notice of these calls is provided to members by way of AMP's NERC notification list. If you are not on this list and would like to be added, please contact me at ailer@amppartners.org or 614.540.0857.

MISO announces results of 2018-2019 installed capacity auction

By Mike Migliore - vice president of power supply planning

Each April, MISO runs an auction for the upcoming planning year to contract with generators and curtailable loads to be called upon to perform when MISO's load is in danger of exceeding the amount of generation production. The June 2018-May 2019 auction cleared at \$0.304/kW-mo or \$10.00/MW-day. This was higher than last year's historical low price of \$0.046/kW-mo (only \$1.50/MW-day). At \$0.304/kW-mo, a 100 MW generator would receive \$364,800 of capacity revenue for the 12-month period.



The PJM auction for 2018-2019, which ran in May 2015, sold at \$5.03/kW-mo. In PJM, a 100 MW generator will earn \$6,036,000 of revenue from the annual capacity performance product for June 2018-May 2019. PJM's capacity performance requirements include a penalty for generators if they do not perform during an emergency.

MISO attributed the rise in prices to a slight increase (0.8 percent) in their load forecast and a slight decrease (0.3 percent) in generation supply.

Public Power Certification Training program update

By Karen Ritchey - director of member events and programs

The first two sessions of the Public Power Certification Training (PPCT) program have been completed. Covering the topics of AMP/Electric Utility 101 and Electric Utility Governance, recordings of these sessions have been emailed to participants. If you were unable to view the live webinars for these sessions, you must view the recordings in order to receive certification. Participants must view the live webinars or recordings for all seven sessions in order to be certified.

The next live webinar, which will cover the topic of Power Supply Overview, is scheduled for April 24 at 10 a.m. The session will last approximately one hour and may be viewed through the webinar or recording.

If you have questions about the PPCT program, please contact Jodi Allalen at jallalen@amppartners.org or 614.540.0916.

AMP offers regional power supply conferences

By Mike Migliore

AMP will be offering several regional power supply conferences over the coming months, which will provide members with opportunities to obtain more information about power supply related topics. There is no cost for attendance of these conferences.

The first conference is scheduled to be held on April 23, from 10 a.m. to 1 p.m. at the Findlay Inn and Conference Center, 200 E. Main Cross St., Findlay, OH 45840. Members are asked to RSVP for lunch by April 18 with Keila Marlowe at kmarlowe@amppartners.org or 614.540.6909.

Topics on the agenda include:

- Energy markets, congestion and FTRs

- Capacity, transmission and AMP peaking project update
- AMP services
- Power resource update
- Blockchain and cryptocurrency

If you have any questions about these regional power supply conferences, please contact me at mmigliore@amppartners.org or 614.540.0921.

Energy markets update

By Jerry Willman - assistant vice president of energy marketing

The May 2018 natural gas contract increased \$0.011/MMBtu to close at \$2.686 yesterday. The EIA reported a withdrawal of 19 Bcf for the week ending April 6, which was in alignment with the market consensus for the week.

On-peak power prices for 2018 at AD Hub closed yesterday at \$35.10/MWh which was \$.13/MWh lower for the week.

On Peak (16 hour) prices into AEP/Dayton hub				
Week ending April 13				
MON	TUE	WED	THU	FRI
\$50.21	\$39.25	\$38.27	\$31.20	\$35.99
Week ending April 6				
MON	TUE	WED	THU	FRI
\$32.69	\$28.84	\$36.27	\$42.45	\$39.12
AEP/Dayton 2019 5x16 price as of April 12 — \$35.10				
AEP/Dayton 2019 5x16 price as of April 5 — \$35.23				

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center's production remained strong again this week, as below-average temperatures continued to provide price support. The plant did have a brief unit trip on Monday afternoon, but was able to quickly get Combustion Turbine 1 (CT1) and the steam unit back online after evaluating the cause. The plant took a short, four-hour maintenance outage on CT1 in order to rebuild a control valve overnight Wednesday. Duct firing operated for 129 hours this week. The plant generated at an 87 percent capacity factor (based on 675 MW rating).

Register now for Webinars

An internet connection and a computer are all you need to educate your staff. Individual webinars are \$99 or sign up for a series at a discounted rate. Register today at www.PublicPower.org under Education & Events. Non-members can enter coupon code **AMP** to receive the member rate.

- Public Power Governance Series:
Support Long-term Fiscal Fitness **April 4**
- Electric Utility 101 Series:
Operating a Local Public Power System **April 5**
- Electric Utility 101 Series:
Managing a Public Power Utility Enterprise **April 19**
- Public Power Governance Series:
Measure and Improve Performance **April 25**



Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org.

Village of Montpelier seeks applicants for assistant village manager

The Village of Montpelier is seeking applicants for the position of assistant village manager until 4:30 p.m. on April 27. The position requires completion of secondary education; minimum of five years of experience in administration and municipal government operations; familiarity with building codes and construction; knowledge of utility systems, ability to examine and interpret blue prints; supervisory training

and experience in civil and architectural engineering, including electric, water, wastewater and storm sewer utilities. Must possess a valid Ohio driver's license. Full-time with great benefit package.

Applications may be found on the [village website](#). Please drop off or mail cover letter, resume with references and application to: Village of Montpelier, c/o Kevin Brooks, 211 N. Jonesville St., P.O. Box 148, Montpelier, OH 43543. Direct inquiries to Kevin Brooks at 419.485.5543. EOE

City of Hamilton seeks applicants for five positions

Director of utility operations

The City of Hamilton is seeking applicants for the position of director of utility operations. This position is responsible for professional and administrative work in the planning, organization, direction, supervision and coordination of the operations and activities of the City's Department of Utility Operations. The Department of Utility Operations consists of electric power transmission and distribution, hydroelectric plant operations, fossil power plant operations, water production and wastewater reclamation facilities. This position reports directly to the executive director of infrastructure, but extensive leeway is granted for the exercise of independent judgement in directing the Department of Utility Operations. Direct and indirect supervision is exercised over professional, managerial/supervisory, technical and clerical personnel.

Applicants must possess a bachelor's degree in business administration or engineering, with five years of professional experience in public electric utility management, including supervisory experience. A master's degree in business administration or engineering, as well as a valid registration as a professional engineer in the state of Ohio or other equivalent certification from another state is preferred.

Applications must be completed by May 18 at 11:59 p.m., EST. To view the job description or to apply, click [here](#).

Business analyst

The City of Hamilton is seeking applicants for the position of business analyst. This position is responsible for professional, administrative work in the business division of the Infrastructure Department. The nature of the work performed requires that an employee in this class establish and maintain cooperative working relationships with directors and supervisory personnel in other city departments and divisions. This position is also responsible for assisting the utility business manager with various tasks with the business division (assisting in the preparation of infrastructure budgets, assisting with complex financial and utility rate analyses). This position is notified by the supervisor the objectives for and methodologies to use to enforce standards and orders, develop new policies or to propose improvements to existing policies and standards.

Applicants must possess a bachelor's degree in business administration, finance, accounting, math, engineering or other closely related fields, as well as one year of experience in one or more of the following fields: accounting, utility/code enforcement, finance, business administration, public administration, economics, mathematics or engineering. Three years of experience in one or more of these fields is preferred.

Applications must be completed by May 17 at 11:59 p.m., EST. To view the job description or to apply, click [here](#).

Mechanical engineer

The City of Hamilton is seeking applicants for the position of mechanical engineer. This position is responsible for work involving capital project management and the application of basic and specialized engineering knowledge in both field and office duties, including design, construction, inspection and maintenance in a variety of public utility facilities and service utilities, including hydroelectric facilities, water plants, water reclamation facilities and other city facilities. Work is performed under direction and supervision of the supervising mechanical engineer and/or plant superintendents. However, considerable leeway is granted for the exercise of independent judgement. Supervision will be exercised over other technical personnel as assigned and over certain maintenance activities.

Applicants must possess a bachelor's degree in mechanical engineering or mechanical engineering technology from an ABET accredited college or university. Must have four years of experience in mechanical engineering, design and drafting work, though seven years of work experience is preferred. Must possess a valid State of Ohio driver's license.

Applications must be completed by April 26 at 11:59 p.m., EST. To view the job description or to apply, click [here](#).

Line worker II

The City of Hamilton is seeking applicants for the position of line worker II. This position is responsible for journeyman level work in construction, installation and maintenance of the municipally owned electric distribution system in accordance with standard trade practices. Employees frequently work with high-tension wires under unfavorable weather conditions, requiring skill and care to protect the lives of employees and others. Work is normally performed under the supervision of a line foreman. Work is subject to inspection by supervisors while in process or upon completion for quality and operating results.

Applicants must possess a high school diploma or G.E.D. equivalent. Must have four years of on-the-job experience in the construction and maintenance of electric distribution lines. Must possess a certificate of completion in an apprentice lineman course, as issued by American Line Builders Apprenticeship Training or a Journeyman Lineman Certificate, as issued by appropriate training or licensing company or governmental agency. Must possess a valid Class A driver's license.

Applications must be completed by April 22 at 11:59 p.m., EST. To view the job description or to apply, click [here](#).

Utilities service agent I

The City of Hamilton is seeking applicants for the position of utilities service agent I. To establish an eligibility list for utilities service agent I classification, a written competitive Civil Service Examination will be held on **April 28** in the cafeteria of **Hamilton High School, 1165 Eaton Ave., Hamilton Ohio**. As multiple exams will be held, the actual test time will depend upon the total number of applicants. The exam admittance email issued to applicants will provide the specific time to appear.

This position is responsible for clerical and technical work involving the collection of payments, answering citizen inquiries and processing, reviewing and maintaining customer and financial accounts and records. The work is performed under the direction and supervision of the customer service administrator, but some leeway is granted for independent judgment. The nature of the work performed requires that an employee in this class establish and maintain close working relationships with supervisors, fellow employees and the general public. Employees in this class have frequent public contact and/or high volume production requirements, and the work may be performed under considerable stress.

Applicants must possess six months of experience in computerized data entry, general office procedures and call center or customer service work. Advanced low proficiency in Spanish and over six months of experience as a customer service representative for a utility is preferred.

Applications must be completed by April 18 at 11:59 p.m., EST. To view the job description or to apply, click [here](#).

The Borough of New Wilmington seeks applicants for lineman

The Borough of New Wilmington is seeking qualified, experienced applicants for the position of lineman in its Electric Utility Department. Applicants should have knowledge of 2400/4160 voltage distribution system.

Applicants must have a minimum of five years of experience and the ability to perform skilled/semi-skilled line work in the operation, maintenance and repair of over-head and underground high-voltage electrical distribution system and other related duties.

Applications may be obtained at the municipal office located at 134 High St., New Wilmington, Pa. Applications must be returned to Sharonn Edmiston, council administrator, by April 23.

City of Wadsworth seeks applicants for three positions

Assistant director of public service/economic director

The City of Wadsworth is seeking applicants for the position of assistant director/economic development director. The assistant director will work in a team environment to provide leadership and oversight to multiple service departments. The assistant will also act as the economic development director and be the lead promoter of business development activity within the community. This unclassified position is a key

component of our executive management team. Our administration strives to provide exceptional services and offerings that enhance the quality of life for our residents. This should be sustained and delivered through thoughtful planning, coordination and execution. Qualified individuals should be eager to assist in moving the city along the path of innovation and continued success.

Candidates must possess a bachelor's degree from an accredited university in public administration, management, business administration, finance, engineering, communications or related field. Candidates should have at least five years of progressively responsible public service experience including a minimum of three years of division/department level supervisory experience in a complex public agency.

Read more about this position and how to apply under the job opportunities section at www.wadsworthcity.com.

IT systems administrator

The systems administrator is an advanced-level position responsible for citywide IT and SCADA systems, working with networks, servers, databases, workstations and applications. The system administrator designs, plans, implements and updates the systems and servers responsible for the city's next generation utility meter reading. The position must also interact, interface and work with other IT disciplines, such as networks, database applications, servers, web design, diagnostics, etc. This position requires an understanding of advanced security protocols and standards, as well as skill and expertise in a variety of IT technologies. The position will play a key role in providing technical expertise and support of SCADA controls, remote terminal units and monitoring systems for the electric substations and water treatment and wastewater treatment facilities during periods of construction, operation and maintenance.

Candidates must possess a bachelor's degree in computer science, technology or a related field. Candidates must have a minimum of three years of direct experience in implementing or administering IT systems and/or networking technologies; prior work experience and/or training working on systems involving backend databases; and prior work experience and/or training working with computer protocols (DNS, DHCP, TCP/IP, SSH, FTP, etc.).

Read more about this position at www.wadsworthcity.com.

Maintenance electrician

The maintenance electrician is responsible for the design, installation, maintenance and repair of electrical facilities in all city buildings and grounds, including but not limited to City Hall, the service complex, water/wastewater plants, lift stations, parks and other buildings. This position will ensure that performed work is within strict compliance with applicable national, state and local codes, and is completed following all required safety practices. This position may assist substation and traffic signal technicians with substation work or the installation and maintenance of traffic signals and associated equipment. This position may also assist the meter technician with connections and installations of meters and associated equipment, and fill in during his/her absence.

Read more about this position at www.wadsworthcity.com.

Village of Minster seeks applicants for three positions

Wastewater superintendent

The Village of Minster is seeking a qualified candidate for the position of wastewater superintendent. The potential candidate will be responsible for the continuous operation and maintenance of a Class III wastewater treatment facility. Successful candidate should have a minimum of a high school degree supplemented by specialized academic training in the areas of chemistry and biology and specialized training in the operation of a wastewater treatment facility. A degree in science or engineering preferred; experience in a superintendent position preferred; with a minimum of five years of experience operating a biological treatment process facility; a valid Ohio Class III Wastewater Treatment certificate; knowledge of the Ohio EPA's rules and regulations regarding wastewater treatment; a valid driver's license.

For information about the position and to download an application, visit, www.minsteroh.com. To apply, send resume, application with at least three references to: Village Administrator, Village of Minster, P.O. Box 1, Minster, OH 45865. Applications will be accepted until the position is filled.

Water superintendent

The Village of Minster is seeking a qualified candidate for the position of water treatment superintendent. The potential candidate is responsible for the continuous operation and maintenance of a Class I water supply works and the delivery of safe, clear and sufficient water to the community. Successful candidate

should have a minimum of a high school degree supplemented by specialized academic training in the areas of chemistry and biology and specialized training in the operation of a water treatment facility. A degree in science or engineering preferred; experience in a superintendent position preferred; a valid Ohio Class I Water Supply certificate. A minimum of five years of experience in a Class I facility; a valid driver's license; knowledge of the Ohio EPA's rules and regulations regarding water treatment.

For information about the position and to download an application, visit, www.minsteroh.com. To apply, send resume, application with at least three references to: Village Administrator, Village of Minster, P.O. Box 1, Minster, OH 45865. Applications will be accepted until the position is filled.

Wastewater/water superintendent

The Village of Minster is seeking a qualified candidate for the position of wastewater superintendent/water superintendent. The potential candidate will be responsible for the continuous operation and maintenance of a Class III wastewater treatment facility and a Class I water treatment facility. Successful candidate should have a minimum of a high school degree supplemented by specialized academic training in the areas of chemistry, science and biology and specialized training in the operation of a water treatment facility and a wastewater treatment facility. A degree in science or engineering preferred; experience in a superintendent position preferred; with a minimum of five years of experience in a Class I water facility and a Class III wastewater facility; valid Ohio Class I Water Supply certificate and an Ohio Class III Wastewater Treatment certificate; a valid driver's license; knowledge of the Ohio EPA's rules and regulations regarding water and wastewater treatment.

For information about the position and to download an application, visit, www.minsteroh.com. To apply, send resume, application with at least three references to: Village Administrator, Village of Minster, P.O. Box 1, Minster, OH 45865. Applications will be accepted until the position is filled.

Opportunities available at AMP

AMP is seeking applicants for the following positions:

Administrative assistant - finance

Director of energy settlement operations

Operator I or II - Smithland Hydro Plant

Director of key accounts & economic development

For complete job descriptions, please visit the "careers" section of the [AMP website](http://www.amp.com).

American Municipal Power, Inc.

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